Graduate Certificate in Nonprofit Management

The School of Economic, Political and Policy Sciences (EPPS) offers a Graduate Certificate in Nonprofit Management for individuals aspiring to gain knowledge and skills that contribute to the success of a nonprofit organization. The Certificate is designed to provide an overview of the nature and context of nonprofit organizations combined with skill-based courses that develop competencies needed by nonprofit professionals in day-to-day management including program evaluation, budgeting, fundraising and grant writing, as well as effective engagement with stakeholders to meet increasing accountability expectations.

The Certificate is intended for a broad range of students including current nonprofit employees, consultants, fundraisers and grant writers, professionals seeking a career change, including a transition to senior management, and pre-service students seeking to prepare themselves for a nonprofit career. The Certificate focuses on training students to apply strategic management skills, evaluate programs, budget and manage organizational finances, and apply capacity building strategies to address resource challenges.

Admissions

Students seeking the Nonprofit Management certificate must have completed an undergraduate degree. Primary admission requirements are: (1) an application to UT Dallas, and (2) an undergraduate transcript. Applicants for the certificate program do not need a GRE (Graduate Record Examination) score or letters of reference for admission. To apply online, please create an account at https://utdallasapp.force.com/ and select NPMCERT from the drop-down menu for the Nonprofit Management Certificate.

Certificate Requirements

Requirements for admission to the certificate program are the same as a non-degree seeking graduate student. The Nonprofit Management Certificate requires completion of five (5) graduate courses (15 semester credit hours). The courses taken for this certificate will apply to the MPA degree or MS in Applied Sociology requirements if the student meets the conditions for full admission as a graduate student. Permission of the Public Affairs Program advisor must be obtained for the elective course. The certificate must be completed within 3 years of acceptance to the program with a minimum grade point average of 3.0 in all courses.

Required Courses – Twelve (12) semester credit hours

- PA 6382 Nonprofit Management
- PA 6374 Financial Management for Nonprofit Organizations
- PA 6315 Evaluating Program and Organization Performance
- PA 6369 Grant Writing and Management
Guided Elective Course – Three (3) semester credit hours

Selection must be approved by the MPA Director.

*Courses from other institutions may not be applied to the required 12 semester credit hours.

For more information contact:
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