

Graduate Certificate in Public Human Resources Management

The School of Economic, Political and Policy Sciences (EPPS) offers a graduate certificate in Public Human Resources Management for government professionals and for Master of Public Affairs (MPA) students who desire to broaden their knowledge in public human resources management. The graduate certificate in Public Human Resources Management is designed to enhance students' understanding and experience in human resources management in the public and nonprofit sectors and prepare them to advance in their field.

In today's multifaceted organizations, public human resource professionals must respond to the growing challenges of a diverse workforce, regulatory compliance, complex benefit plans, and training and motivating employees. The graduate certificate program is designed to give students a full introduction to the principles, strategies, and techniques of public human resources management. The program will foster a deep understanding of organizational development, diversity, equity and inclusion and effective change management; workforce planning and strategic recruitment; and training and performance management in the public and nonprofit sectors.

Admissions

Students seeking the Public Human Resources Management certificate must have completed undergraduate degree. Primary admission requirements are: (1) an application to UT Dallas, and (2) an undergraduate transcript. Applicants for the certificate program **do not need a GRE** (Graduate Record Examination) score or letters of reference for admission.

Certificate Requirements

The Public Human Resources Management Certificate requires completion of four (4) graduate courses (12 semester credit hours). The courses taken for this certificate will apply to the MPA degree requirements if the student meets the conditions for full admission as a graduate student to the MPA program. The certificate must be completed within 3 years of acceptance to the program with a minimum grade point average of 3.0 in all courses.

Required Courses – Nine (9) Semester Credit Hours:

PA 6320 Organizational Theory
PA 6345 Human Resources Management
PA 6386 Diversity Management

Elective Courses – Three (3) Semester Credit Hours

Choose one from the following:

PA 6326 Decision Tools for Managers
PA 6322 Negotiations for Effective Management
PA 6389 Volunteer Management

For more information contact:

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**Courses from other institutions may not be applied to the required 12 semester credit hours.*